

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, October 24, 2017 at 7:30 PM

Present: **Chair:** Acting Mayor Noel
 Council: Councillors McEwen, Oliwa, and Mole
 Staff: Mark Boysen, Chief Administrative Officer
 Darcey Bouvier, Recording Secretary

Regrets: Mayor St. Jacques

1. CALL TO ORDER

1.1 Acting Mayor Noel called the regular meeting to order at 7:30 pm.

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 Council acknowledged the Yuułuꞵiꞵꞵathꞵ First Nations on whose traditional territories the District of Ucluelet operates.

3. ADDITIONS TO AGENDA

4. ADOPTION OF MINUTES

4.1 **October 10, 2017 Regular Minutes**

- Councillor Mole noted item 11.3 was missing who moved and seconded the motion.

2017-001

It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council approve the October 10, 2017 Regular Minutes as amended.

CARRIED.

5. UNFINISHED BUSINESS

6. MAYOR'S ANNOUNCEMENTS

6.1 Acting Mayor Noel acknowledged and thanked Abigail Fortune, Director of Parks & Recreation for her 25 years of employment with the District of Ucluelet and presented her with a commemorative plaque.

7. PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 Public Input

B. Schramm questioned what actions were coming forward as a result of her delegation on behalf Alliance Holdings and

the property owners at 1951 Bay Street. CAO Mark Boysen replied that Staff are working on options and will be bringing them forward to Council and will keep Schramm updated on the progress.

L. Kemps where Staff were at with respects to the paving from Victoria Road to Edwards Place. Staff advised that this project is included in the 2018 budget.

7.2 Delegations

Tourism Ucluelet Five-Year Strategic Plan ***Denise Stys-Norman, Executive Director for Tourism Ucluelet***

- Provided a brief overview of their 2018 budget and marketing plan.
- Visitor numbers as high as 900 people daily at the height of summer; the visitor centre continues to be one of the busiest on the island behind Victoria.
- Ucluelet has shown fantastic growth to date, the MRDT (hotel tax) is up almost 13% over 2017
- Focus for 2018: growth of shoulder and off season with storm watching, conferences and retreats, increase on media tours, real West Coast, fishing BC, BC ale trail, collaboration with the Chamber and social media (they have reached 50,000 followers on Facebook).
- Total estimated revenues (which are comprised of MRDT, sales of marketing packages, Provincial and Federal grants and retail): \$542,250; total expenses: \$567,250

8. CORRESPONDENCE

8.1 BC Air Access Program Survey Request Ministry of Transportation

It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT Council receive correspondence item, "BC Air Access Program Survey Request" for information.

CARRIED.

8.2 Resolution Support for Maintaining and Improving Inter-city Bus Service Lisa Helps, Victoria Mayor

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT Council direct staff to write a letter of support, noting that this does affect us here on the Coast.

CARRIED.

**8.3 Bike BC Survey Invitation
Ministry of Transportation**

It was moved by Councillor Oliwa and seconded by Councillor McEwen

THAT Council receive correspondence item, "Bike BC Survey Invitation" for information and fill out the survey.

CARRIED.

**8.4 Invitation to the Climate Leadership Institute
BC Municipal Climate Leadership Council**

It was moved by Councillor Oliwa and seconded by Councillor Mole

THAT Council receive correspondence item, "Invitation to the Climate Leadership Institute" for information.

CARRIED.

**8.5 Tofino Official Community Plan 2018 Consultation
District of Tofino**

It was moved by Councillor McEwen and seconded by Councillor Mole

THAT Council direct Staff to write a letter to the District of Tofino accepting their invitation to participate in their 2018 Official Community Plan consultation.

CARRIED.

9. INFORMATION ITEMS

**9.1 Ucluelet's Call Volume and First Responder Data
BC Emergency Health Services**

It was moved by Councillor McEwen and seconded by Councillor Mole

THAT Council receive information item, "Ucluelet's Call Volume and First Responder Data" for information and have Staff forward a copy to the Ucluelet Volunteer Fire Brigade.

CARRIED.

10. COUNCIL COMMITTEE REPORTS

**10.1 Councillor Sally Mole
Deputy Mayor April – June**

Food Bank on the Edge

- The food bank was recently broken into and a significant amount of items were stolen. A new security system has since been installed. The community response and fundraising efforts that took place were incredible and on behalf of the Food Bank to the community, thank you!

10.2 Councillor Marilyn McEwen
Deputy Mayor July – September

West Coast Multiplex Society

- Last meeting held on October 12th with the architects. The ACRD, Board and West Coast Committee were in attendance.
- Sprung design around 16 million dollars, pre-engineered was closer to 17 million dollars.
- Society is committed to raising those funds.
- Brought a set of the design boards back to Ucluelet and gave them to Abby Fortune at the Ucluelet Community Centre to be displayed for the public.

Ucluelet & Area Historical Society

- Met on October 16th.
- Christmas Craft fair being held Saturday, November 25th at the Ucluelet Community Centre from 11:00 to 3:00pm
- The Chamber of Commerce is approaching their 70th anniversary and has asked the Historical Society for any photos or newspaper articles that may be relevant.
- Robin Fells who used to own and manage the old Wickaninnish Lodge, which is now the Kwisitis Visitor Centre, is donating two old wooden signs from when it was the Lodge.
- The AGM will be held on April 1, 2018.
- Made a motion to change their domain name from www.pacificrimhistory.com to www.ucluelethistory.com
- Nicky Ling from Ukee Info Tech is assisting with this, as well as with their website design.

Alberni-Clayoquot Regional District Board – Alternate

- Attended October 11th and will be going again this Wednesday, October 25th.
- Delegation from a couple that live at Sproat Lake. Their neighbours home is now a nightly AirBnB. Regional Districts do not have the ability to issue business licenses. No bylaws were being upheld or investigated. They resolved that their bylaws would be upheld and enforcement be done.

10.3 Councillor Mayco Noel
Deputy Mayor October – December

Ucluelet Volunteer Fire Brigade

- The District sold the former "Engine #2" fire truck to the Ahousaht First Nation.

Ucluelet Chamber of Commerce

- Received over \$112,000 in funding for the Ucluelet Business and Employment, Retention and Expansion Program (UBERE). This program is in response to the Ucluelet Economic Development Strategy.
- Hosting an event on Tuesday, November 14th from 10:00am to 2:00pm in the George Fraser Room at the Ucluelet Community Centre to further discuss this program. RSVP to the Chamber.

=> Other Reports

- Attended the EMCON winter meeting. The contract is coming up at the end of the year and should be coming out within the next 60 days. Currently Monday to Friday operations, however they will add more crews as the snow begins to fall. The message boards are controlled by Drive BC.
- Talked about road closures and blockages we had this summer. EMCON cannot allow the public to go down a road (ex. gravel forestry roads) because due to liability issues they cannot send their own equipment and crews down a road like that, therefore cannot send the public.
- Construction around Kennedy Lake this coming summer, would like to let businesses know in the Spring what to expect.

10.4 Councillor Randy Oliwa Deputy Mayor January – March

Aquarium Board

- Attended October 11, 2017.
- No financials available at the time, had a spectacular season.
- Updating their bylaws to meet the society act requirements
- Staff accommodations and how to address this. Came up with some creative ideas, even discussed the option of purchasing something. Same issues that every business in the area is having with housing.
- October 18th, the Aquarium hosted the Pacific Rim

Chapter of the Surf Rider Foundation's presentation "Straws Suck". The Board hopes to continue to support these types of events at their facility.

2016-8

It was moved by Councillor Oliwa and seconded by Councillor McEwen.

THAT Council accept all committee reports as presented.

CARRIED.

10.5 Mayor Dianne St. Jacques

11. REPORTS

11.1 Halloween Howl Road Closure & Community Invite Abigail Fortune, Director of Parks & Recreation

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT Council approve recommendation 1 & 2 of report item, "Halloween Howl Road Closure & Community Notice" which states:

1. THAT Council authorizes the following road closures on Tuesday, October 31st, 2017:

- a) Matterson Road from 8:45 - 9:30 p.m. From Victoria Road to the corner of Matterson Road and Marine Drive,*
- b) Marine Drive from 7:00 p.m. - 9:00 p.m. From Marine Drive and Matterson Drive to Rainforest Drive in front of the Ucluelet Community Centre.*

2. THAT Council attend the Halloween Howl Festivities and invite the community to join them.

CARRIED.

11.2 Wild Pacific Trail Connector - Spring Cove Abigail Fortune, Director of Parks and Recreation

It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT Council move recommendation 1 of report item, "Wild Pacific Trail Connector - Spring Cove", which states:

- 1. THAT Council authorize the Director of Parks & Recreation to award a Sole Source contract services to the Wild Pacific Trail Society to complete the Spring Cove Section of the Wild Pacific Trail Project.*

CARRIED.

11.3 Bylaw Enforcement and Dispute System Brent Ashton, Bylaw Services Officer

It was moved by Councillor Oliwa and seconded by Councillor McEwen

THAT Council move recommendation 1 of report item, "Bylaw Enforcement and Dispute System" which states:

- 1. THAT Council receive this information update regarding a new Bylaw*

CARRIED.

12. LEGISLATION

12.1 REPORT

**Permissive Tax Exemption Report - Adoption
Carolyn Bidwell, Chief Financial Officer**

It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT Council approve recommendation 1 & 2 of legislation item, "Permissive Tax Exemption Bylaw 1221, 2017 and Bylaw 1222, 2017" which states:

- 1. THAT Council give Fourth Reading and Adoption to "District of Ucluelet 2018-2022 Permissive Tax Exemption Bylaw 1221, 2017"*
- 2. THAT Council give Fourth Reading and Adoption to "District of Ucluelet 2018-2027 Permissive Tax Exemption Bylaw 1222, 2017"*

CARRIED.

12.2 BYLAW

**District of Ucluelet 2018-2022 Permissive Tax Exemption Bylaw No.
1221, 2017**

It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT Council give Fourth reading and Adoption to District of Ucluelet 2018-2022 Permissive Tax Exemption Bylaw No. 1221, 2017.

CARRIED.

12.3 BYLAW

**District of Ucluelet 2018-2027 Permissive Tax Exemption Bylaw No.
1222, 2017**

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT Council give Fourth reading and Adoption to District of Ucluelet 2018-2027 Permissive Tax Exemption Bylaw No. 1222, 2017.

CARRIED.

12.4 REPORT

**Municipal Regional District Tax Bylaw No. 1223, 2017
Carolyn Bidwell, Chief Financial Officer**

It was moved by Councillor Mole and seconded by Councillor Oliwa

THAT Council approve recommendation 1 of legislation item, "Municipal Regional District Tax Bylaw No. 1223, 2017" which states:

- 1. THAT Council give First, Second, and Third reading to the "Municipal Regional District Tax Bylaw No. 1223, 2017".*

CARRIED.

12.5 BYLAW

Municipal Regional District Tax Bylaw No. 1223, 2017

It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT Council give First reading to Municipal Regional District Tax Bylaw No. 1223, 2017.

CARRIED.

It was moved by Councillor Oliwa and seconded by Councillor McEwen

THAT Council give Second reading to Municipal Regional District Tax Bylaw No. 1223, 2017.

CARRIED.

It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT Council give Third reading to Municipal Regional District Tax Bylaw No. 1223, 2017.

CARRIED.

13. LATE ITEMS

- Late items will be addressed here as addenda items

14. NEW BUSINESS

14.1 Councillor Mole

- Discussed assisting the public to help recruit, educate and assist anyone considering running for Mayor and Council as well as School Trustee positions.
- Acting Mayor Noel mentioned the possibility of hosting public information sessions to try and encourage a larger demographic to put their name forward.

15. QUESTION PERIOD

16. CLOSED SESSION

16.1 Procedural Motion to Move In-Camera:

THAT the meeting be closed to the public in order to address agenda items under Section 90(1) of the Community Charter.

Moved By Acting Mayor Noel, Seconded By Mole.

CARRIED.

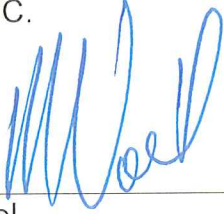
16.2 Acting Mayor Noel suspended the regular meeting at 8:42 pm and moved in-camera at 8:48 pm.

17. ADJOURNMENT

17.1 Acting Mayor Noel adjourned the in-camera meeting at 9:07 pm and resumed the regular meeting.

17.2 Acting Mayor Noel adjourned the regular meeting at 9:07 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, October 24, 2017 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Mayco Noel
Acting Mayor



Mark Boysen
CAO